**Risk Assessment**

**Production:** Record ‘97 **Stage Manager:** Amy Blench

**Location:** Lincoln Performing Arts Centre

**Date of Performance:** 24th May 2017

**Assessment Produced by:** Amy Blench

**Probability of Injury/Loss/Harm (P)**

|  |  |
| --- | --- |
| 1 | Very Unlikely |
| 2 | Possible |
| 3 | Probable |
| 4 | Very Likely |

**Severity of Injury/Loss/Harm (S)**

|  |  |  |  |
| --- | --- | --- | --- |
| 1 | Minor | Mild bruising, minor cuts, mild chemical irritation to eyes or skin. No absence from work or absence of less than 3 days. | Minor property damage |
| 2 | Serious | Loss of consciousness, burns, breaks or injury resulting in absence from work for more than 3 days. Other non-permanent chemical effects. | Serious property damage confined to the workroom or area |
| 3 | Major | Permanent disability or other reportable injury or disease. | Major property damage affecting the building |
| 4 | Fatal | Death | Property damage affecting the loss of one or more buildings |

**Overall Risk Rating**

|  |  |  |
| --- | --- | --- |
| **Score** | **Degree of Risk** | **Acceptability** |
| 1 - 5 | Low risk | Reasonably acceptable risk. Modify wherever possible. Implement control measures. Monitor. |
| 6 - 12 | Medium risk | Tolerable risk. Review and modify wherever possible. Enforce control measures. Review regularly. Monitor. |
| 13 - 16 | Very High risk | Unacceptable risk. Stop work and modify urgently. Enforce control measures. |

**Risk Assessment Detail Sheet**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Task:** | **Hazard:** | **Who might be harmed:** | **Before Controls:****(Initial risk)** | **Control Measures:****(Existing)** | **Control Measures****(Proposed)** | **After Controls: (Revised risk)** | **Overall Risk:** |
|  |  |  | **PI** | **SI** | **3+** |  |  | **P** | **S** | **P x S**  |
| Ensure cast are familiar with position of props and set | Trips/Falls | Students/ Staff/ Audience | 3 | 2 | 6 | Walk cast around space before rehearsal on stage | Students will be briefed about all hazards. | 2 | 2 | 4 |
| Ensure TVs are stable and secure when placed above stage level. | Falling TVs/Could fall on people | Students/Staff | 2 | 4 | 8 | TVs are placed securely on rostra or walkway  | Add extra support for the TVs that are placed above stage level | 1 | 4 | 4 |
| Ensure safety precautions are met whilst cast are using walkway. | Trips/Falls | Students/Staff | 3 | 4 | 12 | Ensure cast that use platform are briefed before using it and a safety rail at the back of the walkway will be in place. | Safety rail will be added to front of walkway as well as back if needed.  | 2 | 4 | 8 |
| Ensure Brodie’s path is clear when he goes into the audience. | Trips/Falls | Students/Staff/Audience | 3 | 3 | 9 | Pathway will be clearly lit whilst Brodie is in the audience. |  Brodie to run through route into audience and back onto stage multiple times before the show. | 2 | 3 | 6 |
| Tape down all wires leading to TVs on stage and back stage. | Trips/Falls | Students/Staff | 3 | 2 | 6 | Cables taped down. | Students will be briefed about all hazards and to take extra care when walking around stage space. | 2 | 2 | 4 |
| Safety whilst heavy lifting. | Falls/Strains | Students/ Staff | 3 | 3 | 9 | All cast/crew lifting heavy set will be briefed by stage manager on how to safely lift heavy objects. | Any members of cast or crew with on-going medical conditions will not be lifting/moving heavy set. | 1 | 2 | 2 |
| Students walking on and off stage during blackouts. | Trips/Falls | Students | 3 | 2 | 6 | Students have rehearsed entering and exiting the stage during blackouts. | Students will be briefed on all trip hazards around entrances and exits. | 2 | 2 | 4 |
| Keeping hydrated on stage. | Fainting | Students | 2 | 2 | 4 | Many run-throughs of the show have been completed by the cast to ensure they are aware of the fatigue. | Water bottles can be provided for each cast member and will be kept by their stools/back of stage. | 1 | 2 | 2 |
| Ensuring Roxy’s safety throughout show (eating cake and using exercise bike). | Fainting/Choking/Fitting | Roxy | 2 | 3 | 6 | Perfected the size of the cakes we need to ensure she can safely eat them. | Brief all LPAC staff (first aiders in particular) on what happens in the show with Roxy and ensure they are at hand in case she needs them. | 2 | 3 | 6 |
| Ensuring safety whilst using flood light. | Blinding/Burning | Students | 3 | 3 | 9 | Ensure students behind the sheet are aware not to look into or touch the flood light when it is switched on. | Have a few run-throughs with the flood light to ensure all cast and crew are comfortable with it. |  |  |  |
|  |  |  |  |  |  | Highest Score on any line | 8 |
| **Risk Assessment:** |  | Low | ✓ | Medium |  |  | High |  |  |  |  |  |
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