**Risk Assessment**

**Production:** Record ‘97 **Stage Manager:** Amy Blench

**Location:** Lincoln Performing Arts Centre

**Date of Performance:** 24th May 2017

**Assessment Produced by:** Amy Blench

**Probability of Injury/Loss/Harm (P)**

|  |  |
| --- | --- |
| 1 | Very Unlikely |
| 2 | Possible |
| 3 | Probable |
| 4 | Very Likely |

**Severity of Injury/Loss/Harm (S)**

|  |  |  |  |
| --- | --- | --- | --- |
| 1 | Minor | Mild bruising, minor cuts, mild chemical irritation to eyes or skin. No absence from work or absence of less than 3 days. | Minor property damage |
| 2 | Serious | Loss of consciousness, burns, breaks or injury resulting in absence from work for more than 3 days. Other non-permanent chemical effects. | Serious property damage confined to the workroom or area |
| 3 | Major | Permanent disability or other reportable injury or disease. | Major property damage affecting the building |
| 4 | Fatal | Death | Property damage affecting the loss of one or more buildings |

**Overall Risk Rating**

|  |  |  |
| --- | --- | --- |
| **Score** | **Degree of Risk** | **Acceptability** |
| 1 - 5 | Low risk | Reasonably acceptable risk. Modify wherever possible. Implement control measures. Monitor. |
| 6 - 12 | Medium risk | Tolerable risk. Review and modify wherever possible. Enforce control measures. Review regularly. Monitor. |
| 13 - 16 | Very High risk | Unacceptable risk. Stop work and modify urgently. Enforce control measures. |

**Risk Assessment Detail Sheet**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Task:** | | **Hazard:** | | | **Who might be harmed:** | | | | **Before Controls:**  **(Initial risk)** | | | | | **Control Measures:**  **(Existing)** | | | | | | | | **Control Measures**  **(Proposed)** | | **After Controls: (Revised risk)** | | **Overall Risk:** |
|  | |  | | |  | | | | **PI** | **SI** | | **3+** | |  | | | | | | | |  | | **P** | **S** | **P x S** |
| Ensure cast are familiar with position of props and set | | Trips/Falls | | | Students/ Staff/ Audience | | | | 3 | 2 | | 6 | | Walk cast around space before rehearsal on stage | | | | | | | | Students will be briefed about all hazards. | | 2 | 2 | 4 |
| Ensure TVs are stable and secure when placed above stage level. | | Falling TVs/Could fall on people | | | Students/  Staff | | | | 2 | 4 | | 8 | | TVs are placed securely on rostra or walkway | | | | | | | | Add extra support for the TVs that are placed above stage level | | 1 | 4 | 4 |
| Ensure safety precautions are met whilst cast are using walkway. | | Trips/Falls | | | Students/  Staff | | | | 3 | 4 | | 12 | | Ensure cast that use platform are briefed before using it and a safety rail at the back of the walkway will be in place. | | | | | | | | Safety rail will be added to front of walkway as well as back if needed. | | 2 | 4 | 8 |
| Ensure Brodie’s path is clear when he goes into the audience. | | Trips/Falls | | | Students/  Staff/  Audience | | | | 3 | 3 | | 9 | | Pathway will be clearly lit whilst Brodie is in the audience. | | | | | | | | Brodie to run through route into audience and back onto stage multiple times before the show. | | 2 | 3 | 6 |
| Tape down all wires leading to TVs on stage and back stage. | | Trips/Falls | | | Students/  Staff | | | | 3 | 2 | | 6 | | Cables taped down. | | | | | | | | Students will be briefed about all hazards and to take extra care when walking around stage space. | | 2 | 2 | 4 |
| Safety whilst heavy lifting. | | Falls/Strains | | | Students/ Staff | | | | 3 | 3 | | 9 | | All cast/crew lifting heavy set will be briefed by stage manager on how to safely lift heavy objects. | | | | | | | | Any members of cast or crew with on-going medical conditions will not be lifting/moving heavy set. | | 1 | 2 | 2 |
| Students walking on and off stage during blackouts. | | Trips/Falls | | | Students | | | | 3 | 2 | | 6 | | Students have rehearsed entering and exiting the stage during blackouts. | | | | | | | | Students will be briefed on all trip hazards around entrances and exits. | | 2 | 2 | 4 |
| Keeping hydrated on stage. | | Fainting | | | Students | | | | 2 | 2 | | 4 | | Many run-throughs of the show have been completed by the cast to ensure they are aware of the fatigue. | | | | | | | | Water bottles can be provided for each cast member and will be kept by their stools/back of stage. | | 1 | 2 | 2 |
| Ensuring Roxy’s safety throughout show (eating cake and using exercise bike). | | Fainting/  Choking/Fitting | | | Roxy | | | | 2 | 3 | | 6 | | Perfected the size of the cakes we need to ensure she can safely eat them. | | | | | | | | Brief all LPAC staff (first aiders in particular) on what happens in the show with Roxy and ensure they are at hand in case she needs them. | | 2 | 3 | 6 |
| Ensuring safety whilst using flood light. | | Blinding/  Burning | | | Students | | | | 3 | 3 | | 9 | | Ensure students behind the sheet are aware not to look into or touch the flood light when it is switched on. | | | | | | | | Have a few run-throughs with the flood light to ensure all cast and crew are comfortable with it. | |  |  |  |
|  |  | | | | | |  | | | | | | | |  | |  | |  | | | | Highest Score on any line | | | 8 |
| **Risk Assessment:** | | |  | Low | | ✓ | | Medium | | |  | |  | High |  |  | |  | |  |  | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | |